

A meeting of the **CORPORATE GOVERNANCE PANEL** will be held in the **AQUARIUS ROOM, ST IVO LEISURE CENTRE, WESTWOOD ROAD, ST IVES, CAMBRIDGESHIRE, PE27 6WU** on **TUESDAY, 23 JUNE 2009** at **6:30 PM** and you are requested to attend for the transaction of the following business:-

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 2)

To approve as a correct record the Minutes of the meeting of the Panel held on 13th May 2009.

**Miss H Ali
388006**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

3. EXTERNAL AUDIT REPORTS (Pages 3 - 30)

To consider a report by the Head of Financial Services on the Annual Audit and Inspection Letter and the Audit Strategy Document received from the Council's External Auditors.

**S Couper
388103**

4. EXCLUSION OF THE PUBLIC

To resolve:-

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to individuals.

5. HOUSING BENEFIT COMPLAINT: AWARD OF COMPENSATION
(Pages 31 - 32)

To consider a report by the Head of Customer Services providing details of a compensation payment made under the Council's internal complaints system.

**Mrs J Barber
388105**

6. RE-ADMITTANCE OF THE PUBLIC

To resolve:-

to re-admit the public.

7. **FINAL ACCOUNTS 2008/09** (Pages 33 - 152)

To consider a report by the Head of Financial Services seeking approval of the draft Statement of Accounts for the 2008/09 financial year.

Mrs E Smith
388157

Annex B of this report has been marked "TO FOLLOW".

8. **INTERNAL AUDIT SERVICE: INTERNAL AUDIT PLAN** (Pages 153 - 162)

To consider a report by the Audit and Risk Manager regarding the internal audit plan for the 12 months period commencing August 2009.

D Harwood
388115

9. **ANTI-FRAUD AND CORRUPTION FRAMEWORK** (Pages 163 - 176)

To receive a report by the Audit and Risk Manager on the Anti-Fraud and Corruption Framework.

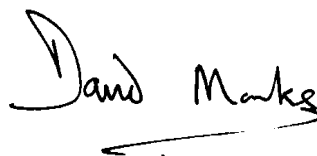
D Harwood
388115

10. **COMPLAINTS** (Pages 177 - 180)

To consider a report by the Director of Central Services on the internal complaints determined by the Local Government Ombudsman in 2008/09.

A Roberts
388015

Dated this 22 day of June 2009



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Miss H Ali, Democratic Services Officer, Tel No: 01480 388006 / e-mail: Habbiba.Ali@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under *Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.